

# FACULTY NEWSLETTER

From the  
Dean of Academic Services  
and the

Dean of Technical/Occupational Services

July 1, 1991

Vol. 1, No. 14

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## FACULTY NOT AUTHORIZED TO MAKE GRADUATION SUBSTITUTIONS

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Recently, a number of instances have been discovered where members of the faculty have "authorized" course substitutions in graduation requirements. **This is not permitted by college policy.** In some of these cases, the substitutions authorized actually violated the policy of the Alabama State Board of Education.

Please be reminded that the only officials of the college authorized to make course substitutions in graduation requirements are **Dean Kynard and Dean Howington.**

If you have any questions about this policy, please contact Dean Howington.

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## NIGHT ADMINISTRATORS FOR JULY

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July 1	. . .	Lucy Kubiszyn
July 2	. . .	Joan Kempster
July 3	. . .	Arthur Howington
July 8	. . .	Bob Hagler
July 9	. . .	Bessie German
July 10	. . .	David Freeman
July 11	. . .	Ric Dice
July 15	. . .	Matt Devaney
July 16	. . .	Ann Capel
July 17	. . .	Bruce Bizzoco
July 18	. . .	Chuck Bearden
July 22	. . .	Ed Winslow
July 23	. . .	Bruce Bizzoco
July 24	. . .	Thomas E. Umphrey
July 25	. . .	C. Britt Turner IV
July 29	. . .	Bruce Bizzoco
July 30	. . .	Rick Shelton
July 31	. . .	Rick Rogers

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## NEW FIFTEEN STREET HOURS FOR NIGHT ADMINISTRATORS

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Beginning immediately, the Shelton State administrator on duty at night will spend from 6:00 p.m. to

8:00 p.m. on the Fifteenth Street Campus. Prior to this change in policy, there had been no set schedule by which the night administrator divided his/her time between the Fifteenth Street and the Skyland campuses.

These new hours will be in effect until September 1, 1991.

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## FRAN VISELLI TO BE TECH-PREP SPECIALIST

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Mr. Fran Viselli has been selected to serve the College in the position of **Tech-Prep Specialist.** This is a full-time support staff position and is funded through a federal grant. Mr. Viselli will work with local business leaders and educational agencies in developing the tech-prep program in West Alabama. Mr. Viselli also will have other administrative responsibilities, including recruiting.

Many of you know Fran; he brings to Shelton State a great wealth of knowledge about the local business community and will be an excellent representative for Shelton State in this new position.

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## PURCELL AND KIBLER TO ASSUME NEW DUTIES

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Jim Purcell has been named Acting Coordinator of Matriculation and Retention. His responsibilities will include the assessment process, high school relations, and off-campus programs.

Mr. Guil Kibler has been named Acting Assessment Specialist. His responsibilities will be to assist Mr. Purcell with the assessment process and off-campus programs of the College.



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PURCELL AND KIBLER (continued):

These positions are being filled on an interim basis while Martha McCurley is on leave of absence from the College.

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**COLLEGE TO CONDUCT  
FEASIBILITY STUDY**

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During this summer and next fall, the Shelton State Foundation will sponsor a feasibility study to be conducted by the Winfield Group from Atlanta, Georgia.

The purpose of this study is to assess the image of Shelton State in the West Alabama community and to assess the fundraising potential of the College within that community.

The study is a part of the college's preparation for a fundraising campaign for our new campus.

Rick Rogers and Lucy Kubiszyn will be coordinating the study. If you have questions about the study, please contact either Lucy or Rick.

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**ANN CAPLE  
TO LEAVE THE COLLEGE**

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Ann Caple, Director of Instructional Design, will no longer be a member of the Shelton State administrative staff after August 15. Ann has decided to return to the University of Alabama to concentrate on her dissertation.

Ann has made a significant contribution to Shelton State during her time here. We will miss her, but we wish her well for the future.

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